

NEXT STAGE  
15 Kimball Hill / PO Box 251  
Putney, VT 05346  
802-387-0102, nextstagearts@gmail.com

Application for Use of Next Stage

Date: \_\_\_\_\_

Person submitting request:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Circle space(s) requested:

Theater Kitchen Community Room Lawn

Date(s) and times requested: \_\_\_\_\_

Please describe your event: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Public or private event? Free or ticketed event? Benefit event? \_\_\_\_\_

\_\_\_\_\_

Number of participants expected: \_\_\_\_\_

Will there be alcohol? \_\_\_\_\_

Stage lighting, sound and/or other tech needs: \_\_\_\_\_

\_\_\_\_\_

Kitchen and/or Community Room needs: \_\_\_\_\_

\_\_\_\_\_

Additional needs/requests: \_\_\_\_\_

Renters will be presented with a clean theater, lobbies, kitchen, community room and restrooms, and are responsible for leaving the spaces in the same clean condition. Instead of cleaning Next Stage after the event, Renters may pay a \$100 cleaning fee to Next Stage. Renters must return any chairs, tables, stage lights, audio-visual equipment, kitchenware and other items that are used to their original locations.

Person responsible for supervision and cleanup:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

To reserve a date, Next Stage requires a signed rental contract and a non-refundable deposit of 50% of the rental fee. The balance of payment is due on the day of the event.

Notice of cancellation must be received more than two weeks prior, otherwise full payment is expected